

EAST HERTFORDSHIRE DISTRICT COUNCIL

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 30th July, 2014 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Dated this 16th day of July 2014

Jeff Hughes
Head of Democratic and
Legal Support Services

Note: Prayers will be said before the meeting commences. Those Members who do not wish to participate will be invited to enter the Chamber at their conclusion.

AGENDA

1. Chairman's Announcements

To receive any announcements.

2. Minutes (Pages 7 - 16)

To approve as a correct record and authorise the Chairman to sign the Minutes of the Annual Council meeting held on 14 May 2014.

3. Declarations of Interest

To receive any Members' declarations of interest.

4. Petitions (Pages 17 - 18)

To receive any petitions.

5. Public Questions

To receive any public questions.

6. Members' questions

To receive any Members' questions.

7. Executive Report - 3 June 2014 (Pages 19 - 26)

To receive a report from the Leader of the Council and to consider recommendations on the matter below:

(A) Watton-at-Stone Conservation Area Appraisal and Management Plan

Minute 36 refers.

8. Executive Report - 1 July 2014 (Pages 27 - 32)

To receive a report from the Leader of the Council and to consider recommendations on the matters below:

(A) Stanstead Abbots Conservation Area Appraisal and Management Plan

Minute 82 refers.

(B) Wareside Conservation Area Appraisal and Management Plan

Minute 83 refers.

Note – Members are asked to bring their copies of the Executive agendas to the meeting.

9. Joint Meeting of Executive, Committees, Sub-Committees and Panels:
Minutes - 14 May 2014 (Pages 33 - 36)

Chairman: Councillor R Beeching

10. Corporate Business Scrutiny Committee: Minutes - 27 May 2014 (Pages 37 - 44)

Chairman: Councillor G Jones

11. Environment Scrutiny Committee: Minutes - 10 June 2014 (Pages 45 - 54)

Chairman: Councillor M Pope

12. Community Scrutiny Committee: Minutes - 24 June 2014 (Pages 55 - 62)

Chairman: Councillor Mrs D Hollebon

13. Development Management Committee: Minutes - 25 June 2014 (Pages 63 - 78)

Chairman: Councillor Mrs R Cheswright

14. Corporate Business Scrutiny Committee: Minutes - 8 July 2014 (Pages 79 - 88)

Chairman: Councillor G Jones

15. Human Resources Committee: Minutes - 9 July 2014 (Pages 89 - 94)

Chairman: Councillor G McAndrew

16. Audit Committee: Minutes - 16 July 2014

*Chairman: Councillor J Ranger
(to follow)*

(A) Revision to Treasury Management Arrangements

17. Licensing Committee: Minutes - 17 July 2014

*Chairman: Councillor R Beeching
(to follow)*

18. Development Management Committee: Minutes - 23 July 2014

*Chairman: Councillor Mrs R Cheswright
(to follow)*

19. Scrutiny Annual Report 2013-14 (Pages 95 - 130)

To consider a report of the Scrutiny Chairmen for 2013/14.

20. Review of the Allocation of Seats and Council's Decision-making Structure (Pages 131 - 136)

To consider a report of the Head of Democratic and Legal Support Services.

21. Motions on Notice

To receive Motions on Notice.

DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.

2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.

3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)